



FORTH PORTS LIMITED

Marine Report Form (MRF) – Version, January 2014

Complete all Sections

This Marine Report Form (MRF) is to report any marine event or issue for the attention of the Harbour Authority. Such reports will be assessed, categorised and recorded by the Harbour Authority. Where necessary, further investigation may be undertaken and recorded via the Marine Investigation Form (MIF).

SECTION 1 PERSON MAKING REPORT

Employee <input type="checkbox"/>	Pilot <input type="checkbox"/>	Permit <input type="checkbox"/>	MIC <input type="checkbox"/>	Other(State)
Date of Occurrence			Time	
Surname			Forename(s)	
Job Title				

SECTION 2 LOCATION OF OCCURRENCE

Ship or Craft (berthed) <input type="checkbox"/>	Entering Lock From River <input checked="" type="checkbox"/>	Other(please specify) <input type="checkbox"/>
Ship or Craft (underway/at sea) <input type="checkbox"/>	Entering Lock From Dock <input type="checkbox"/>	
Cruise Terminal <input type="checkbox"/>	River Berth <input type="checkbox"/>	Berth No/Name

SECTION 3 VESSEL DETAILS

Name		Tanker - Product <input type="checkbox"/>	General/Bulk <input type="checkbox"/>
IMO Number		Tanker - Chemical <input type="checkbox"/>	Ferry <input type="checkbox"/>
LOA		Tanker - Crude <input type="checkbox"/>	Cruise <input type="checkbox"/>
Beam		Container <input type="checkbox"/>	Tug <input type="checkbox"/>
Draft		Authority Craft <input type="checkbox"/>	Bunker Barge <input type="checkbox"/>
Loaded/Ballast	I	Other <input type="checkbox"/>	Tall Ship/Pleasure <input type="checkbox"/>
Dangerous Cargo			Dredger <input type="checkbox"/>
Remarks			Other (please specify)

SECTION 4 CATEGORY

Close Quarters <input type="checkbox"/>	Infringement, Pleasure Craft <input type="checkbox"/>
Cargo/Bunkers, loss of containment causing pollution <input type="checkbox"/>	Infringement, Port/Jetty Regulations <input type="checkbox"/>
Collision <input type="checkbox"/>	Lack of Navigational Charts/Publications/Plans <input type="checkbox"/>
Communication Failure, Equipment <input type="checkbox"/>	Lack of Notification of Movement <input type="checkbox"/>
Contact with Dock/Lock/Pier/Jetty/Object <input type="checkbox"/>	Loss of Anchor/Cargo/Equipment <input type="checkbox"/>
Defective Equipment/ Machinery <input type="checkbox"/>	Mechanical/Technical Failure, major potential <input type="checkbox"/>
Excessive Speed in Lock or Dock <input type="checkbox"/>	Mechanical/Technical Failure, minor potential <input type="checkbox"/>
Failure of Good Dock-Working Practice <input type="checkbox"/>	Non-Compliance with National/International Regs <input type="checkbox"/>
Failure of Mooring Equipment <input type="checkbox"/>	Towage, Dangerous Occurrence <input type="checkbox"/>
Failure of Seamanship/Good Practice <input type="checkbox"/>	Towage, Infringement <input type="checkbox"/>
Failure to call in before Lock Arrival <input type="checkbox"/>	General Recommendation <input type="checkbox"/>
Grounding <input type="checkbox"/>	
Infringement, Byelaws / Directions <input type="checkbox"/>	Other: <input type="checkbox"/>

SECTION 5 MET. AND HYDROGRAPHICAL INFORMATION

Visibility:	Good <input type="checkbox"/>	Moderate <input type="checkbox"/>	Poor: (please tick box)	0~5 cables <input type="checkbox"/>	0.5~1.0nm <input type="checkbox"/>	1.0~1.5nm <input type="checkbox"/>	
Wind Direction		Wind Speed		Sea State		Swell Height	
N <input type="checkbox"/>	NE <input type="checkbox"/>	0~10 kts <input type="checkbox"/>	Gusts <input type="checkbox"/>	0~0.25m <input type="checkbox"/>	0~0.5 m <input type="checkbox"/>		
E <input type="checkbox"/>	SE <input type="checkbox"/>	10~20 kts <input type="checkbox"/>	<input type="checkbox"/>	0.25~0.5m <input type="checkbox"/>	0.5~1.0 m <input type="checkbox"/>		
S <input type="checkbox"/>	SW <input type="checkbox"/>	20~30 kts <input type="checkbox"/>	<input type="checkbox"/>	0.5~1.0 m <input type="checkbox"/>	1.0~2.0 m <input type="checkbox"/>		
W <input type="checkbox"/>	NW <input type="checkbox"/>	30~40 kts <input type="checkbox"/>	<input type="checkbox"/>	1.0~1.5 m <input type="checkbox"/>	2.0~3.0 m <input type="checkbox"/>		
Light and Variable <input type="checkbox"/>		40~50 kts <input type="checkbox"/>	<input type="checkbox"/>	1.5~2.0 m <input type="checkbox"/>	3.0~4.0 m <input type="checkbox"/>		
		50 and over <input type="checkbox"/>	<input type="checkbox"/>	2.0 m and above <input type="checkbox"/>	4.0 m and above <input type="checkbox"/>		
General Weather				Light Conditions			
Fair <input type="checkbox"/>	Raining <input type="checkbox"/>	Daylight <input type="checkbox"/>	Darkness with no artificial light <input type="checkbox"/>				
Fog/Mist <input type="checkbox"/>	Snowing <input type="checkbox"/>	Twilight <input type="checkbox"/>	Floodlight <input checked="" type="checkbox"/>				
Sunshine <input type="checkbox"/>		Glare <input type="checkbox"/>	Other: <input type="checkbox"/>				
Tidal Information							
HW Time		Tidal Range		Neap <input type="checkbox"/>	Mid <input type="checkbox"/>	Spring <input type="checkbox"/>	
State of Tide		Ebb <input type="checkbox"/>	Slack <input type="checkbox"/>	Flood <input type="checkbox"/>			



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[Complete all Sections](#)

SECTION 6 DESCRIPTION OF WHAT HAPPENED

Box will expand as text is added (delete unused lines)

SECTION 7 OTHER DETAILS

Job or Task in progress:

Give names of persons who saw what happened:

From the causes you have found, what immediate action have you taken to prevent a similar occurrence happening again?

I verify that, to the best of my knowledge, the details given above are accurate

Signature _____

Date _____

Note: This report, and any attachments, is intended solely for the use of the Harbour Authority. It contains information that is both privileged and confidential, and any dissemination, distribution or copying of these documents is strictly prohibited without the consent of the person making this report.

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