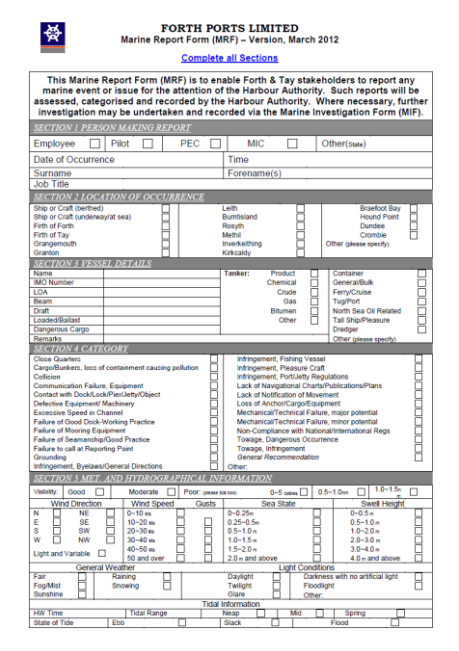
Forth Ports Limited

Marine Safety Alert

Alert No: 008 **Date: 06/06/2014**

Marine Reporting System



FORTH PORTS LIMITED
Marine Report Form (MRF) – Version, March 2012

Complete all Sections

This Marine Report Form (MRF) is to enable Forth & Tay stakeholders to report any marine event or issue for the attention of the Harbour Authority. Such reports will be assessed, categorised and recorded by the Harbour Authority. Where necessary, further investigation may be undertaken and recorded via the Marine Investigation Form (MIF).

SECTION 1 PERSON MAKING REPORT

Employee ☐ Pilot ☐ PEC ☐ MIC ☐ Other(State)

Date of Occurrence | Time

Surname | Forename(s)

Job Title

SECTION 2 LOCATION OF OCCURRENCE

Ship or Craft (berthed) ☐ | Leith ☐ | Braefoot Bay ☐
Ship or Craft (underway/at sea) ☐ | Burntisland ☐ | Hound Point ☐
Firth of Forth ☐ | Rosyth ☐ | Dundee ☐
Firth of Tay ☐ | Methil ☐ | Crombie ☐
Grangemouth ☐ | Inverkeithing ☐ | Other (please specify) ☐
Granton ☐ | Kirkcaldy ☐

SECTION 3 VESSEL DETAILS

Name | Tanker: Product ☐ | Container ☐
IMO Number | Chemical ☐ | General/Bulk ☐
LOA | Crude ☐ | Ferry/Cruise ☐
Beam | Gas ☐ | Tug/Port ☐
Draft | Bitumen ☐ | North Sea Oil Related ☐
Loaded/Ballast | Other ☐ | Tall Ship/Pleasure ☐
Dangerous Cargo | | Dredger ☐
Remarks | | Other (please specify)

SECTION 4 CATEGORY

Close Quarters ☐ | Infringement, Fishing Vessel ☐
Cargo/Bunkers, loss of containment causing pollution ☐ | Infringement, Pleasure Craft ☐
Collision ☐ | Infringement, Port/Jetty Regulations ☐
Communication Failure, Equipment ☐ | Lack of Navigational Charts/Publications/Plans ☐
Contact with Dock/Lock/Pier/Jetty/Object ☐ | Lack of Notification of Movement ☐
Defective Equipment/ Machinery ☐ | Loss of Anchor/Cargo/Equipment ☐
Excessive Speed in Channel ☐ | Mechanical/Technical Failure, major potential ☐
Failure of Good Dock-Working Practice ☐ | Mechanical/Technical Failure, minor potential ☐
Failure of Mooring Equipment ☐ | Non-Compliance with National/International Regs ☐
Failure of Seamanship/Good Practice ☐ | Towage, Dangerous Occurrence ☐
Failure to call at Reporting Point ☐ | Towage, Infringement ☐
Grounding ☐ | General Recommendation ☐
Infringement, Byelaws/General Directions ☐ | Other: ☐

SECTION 5 MET. AND HYDROGRAPHICAL INFORMATION

Visibility: Good ☐ Moderate ☐ Poor: (please tick box) 0–5 cables ☐ 0.5–1.0nm ☐ 1.0–1.5nm ☐

Wind Direction	Wind Speed	Gusts	Sea State	Swell Height
N ☐ NE ☐	0–10 kts ☐	☐	0–0.25m ☐	0–0.5m ☐
E ☐ SE ☐	10–20 kts ☐	☐	0.25–0.5m ☐	0.5–1.0m ☐
S ☐ SW ☐	20–30 kts ☐	☐	0.5–1.0m ☐	1.0–2.0m ☐
W ☐ NW ☐	30–40 kts ☐	☐	1.0–1.5m ☐	2.0–3.0m ☐
Light and Variable ☐	40–50 kts ☐	☐	1.5–2.0m ☐	3.0–4.0m ☐
	50 and over ☐	☐	2.0m and above ☐	4.0m and above ☐

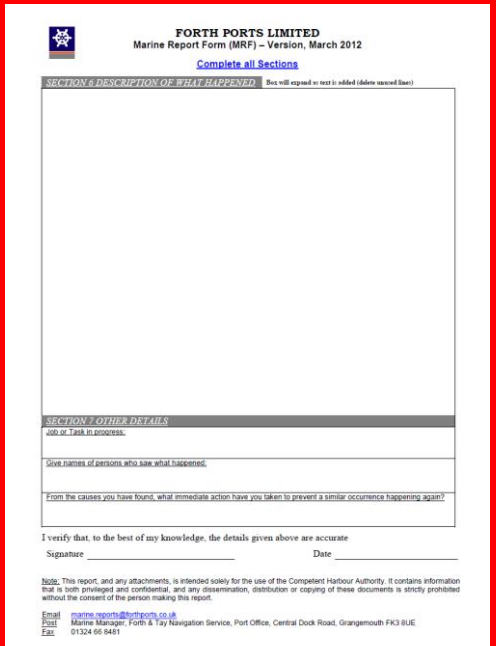
General Weather: Fair ☐ | Raining ☐ | Fog/Mist ☐ | Snowing ☐ | Sunshine ☐

Light Conditions: Daylight ☐ | Darkness with no artificial light ☐ | Twilight ☐ | Floodlight ☐ | Glare ☐ | Other:

Tidal Information

HW Time | Tidal Range | Neap ☐ | Mid ☐ | Spring ☐

State of Tide | Ebb ☐ | Slack ☐ | Flood ☐



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Complete all Sections

SECTION 6 DESCRIPTION OF WHAT HAPPENED Box will expand as text is added (delete unused lines)

SECTION 7 OTHER DETAILS

Job or Task in progress:

Give names of persons who saw what happened:

From the causes you have found, what immediate action have you taken to prevent a similar occurrence happening again?

I verify that, to the best of my knowledge, the details given above are accurate

Signature _____ Date _____

Note: This report, and any attachments, is intended solely for the use of the Competent Harbour Authority. It contains information that is both privileged and confidential, and any dissemination, distribution or copying of these documents is strictly prohibited without the consent of the person making this report.

Email marine.reports@forthports.co.uk
Post Marine Manager, Forth & Tay Navigation Service, Port Office, Central Dock Road, Grangemouth FK3 8UE
Fax 01324 66 8481

In order to continually improve safety on the Rivers Forth & Tay for all river users Forth Port operates a positive reporting system which requires all river users to report any unsafe act, incident of near miss to the Harbour Authority using the Marine Report Form (MRF).

The Marine Report Form which can be found on the Forth Ports website (link below).

http://www.forthports.co.uk/#/marine/pro-formas/

Each MRF is handled confidentially and is fully investigated to ensure any learning outcomes and control measures to prevent future occurrences are implemented. Feedback is communicated to the reporter, those involved and to river users via the PMSC local liaison groups.