**FORTH PORTS LIMITED (Appendix A)**

**Vessel Bunkering Checklist**

**Note – Permission to bunker will not be given until all criteria are approved by FTNS.** Bunkering cannot take place during cargo operations without the express permission of the Port Ops. Manager/ Jetty Supervisor. This is the **Master’s responsibility to obtain.** Please send completed form to FTNS@forthports.co.uk For vessels bunkering in Dundee please also send to DundeeMarine@forthports.co.uk

**Bunker source: Road Tanker / Other Vessel (Delete as appropriate)**

|  |  |
| --- | --- |
| 1. **INFORMATION REQUIREMENTS (ALL BLANKS MUST BE FILLED)**
 | **REMARKS** **(FP use Only)** |
| **Vessel Name:**  | Click here to enter text. |  |
| **Port / Anchorage:**  | Click here to enter text. |  |
| **Berth / Anchorage Designation:**  | Click here to enter text. |  |
| **Name and rank of person completing checklist:**  | Click here to enter text. |  |
| **Email:**  | Click here to enter text. |  |
| **Contact Number:**  | Click here to enter text. |  |
| **Name / Rank of Responsible Officer:**  | Click here to enter text. |  |
| 1. **ADDITIONAL REQUIRED INFORMATION**
 | **Approval****(YES/NO)** |
| **Bunker Supplier (and vessel name if applicable):**  | Click here to enter text. |  |
| **Type of Bunker Oil / Oily Waste:**  | Click here to enter text. |  |
| **Quantity of Bunker Oil / Oily Waste:**  | Click here to enter text. |  |
| **Est. Date & Time of Start:**  | Click here to enter text. |  |
| **Est. Date & Time of Completion:**  | Click here to enter text. |  |
| **Standby Pollution Response Vessel (SPRV) Name:**  | Click here to enter text. |  |
| **Agreed VHF Channel for comms with SPRV:** | Click here to enter text. |  |
| 1. **DOCUMENTS TO BE ATTACHED**
 | **Tick if Attached** | **Approval****(YES/NO)** |
| **Vessel mooring/unmooring procedure** |[ ]   |
| **Risk assessment for operation** |[ ]   |
| **Intertanko standard tanker chartering questionnaire (tanker only)** |[ ]   |
| **Pre-prepared plan for rigging and securing of booms. (Intermediate and Heavy Fuel oil only)** |[ ]   |
| 1. **DECLARATION**
 |
| Acknowledgement by Master that “**Bunkering Procedure Forth & Tay**” has been read, understood and will be fully complied with at all times. We have checked, the items of the Check-list in accordance with the instructions and have satisfied ourselves that the entries we have made are correct to the best of our knowledge. |
| Master Name:Click here to enter text. | Signature:Click here to enter text. | Date:Click here to enter text. |

|  |
| --- |
| REMARKS – These to include reasons for “Not Approved”. (FP use Only) |
|  |
| Checklist vetted by: | Designation: |
| Date & Time: | CC: HM / Leith CC / Dundee PMO |