**Notification of drone use within Forth Ports (Scotland) area**

This form must be submitted to the Forth Ports Marine department (ftns@forthports.co.uk) at least 2 days prior to any flight taking place over the Forth & Tay Estuaries as well as any associated port estate.

The drone operator / applicant is at all times responsible for the safe operation of the drone and for ensuring that all appropriate permissions / consents are in place. Forth Ports accepts no liability for any issues that arise as a result of these permissions not being in place.

Nothing in this form relieves the drone operator / applicant of their responsibility to comply with all relevant legislation and codes of practice associated with the intended operation.

Please complete the form with as much detail as possible to allow for Forth Ports to make a proper assessment of the intended operation and to highlight any potential impact that it may have on the safety of mariners and port users.

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| Applicant |
| **Name** |       |
| **Company**  |       |
| **Address** |       |
| **Contact Telephone No.** |       |
| **Email address** |       |

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| Pilot |
| **Name** |       |
| **Company**  |       |
| **Address** |       |
| **Contact Telephone No.** |       |
| **Email address** |       |
| **Qualifications** |       |
| **Operator ID No.** |       |
| **Flyer ID No.** |       |

|  |  |
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| Drone(s) |  |
| **Manufacturer & model** |       |       |
| **Serial number** |       |       |
| **Weight**  |       |       |
| **Camera/audio equipment**  |       |       |

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| Operation |
| **Purpose of operation** |       |
| **Take off location** |       |
| **Flight area (attach chart if possible)** |       |
| **Category of flight (open or specific)** |       |
| **Date/Time** | **From** |       | **To** |       |
| **Do you have a risk assessment for this operation?** |       |
| **Police Log No. for operation (all commercial flights to be logged with the police).**  |       |

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| Additional information |  |
|  | **Yes** | **No** |
| **Do you have CAA Certification?** | [ ]  | [ ]  |
| **Do you have ATC permission?** | [ ]  | [ ]  |
| **Do you have permission from other landowners and local authorities?** | [ ]  | [ ]  |
| **Do you have public liability insurance?**  | [ ]  | [ ]  |

***I declare that the foregoing details are correct.***

|  |  |  |  |
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| **Applicant (Signature)** |       | **Date** |       |
| **Applicant (Print)** |       |

**Duty Harbour Master details:**

Tel: 01324 498584

E-mail: ftns@forthports.co.uk

**For Official Use**

|  |  |
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| **Signed (Responsible Marine Person)** |       |
| **Name (Print)** |       | **Date / Time** |       |
| **Forwarded to Appropriate Parties** | **Yes** | [ ]  | **No** | [ ]  |

*Appropriate Parties could include (where relevant); Forth Ports Operations teams, Tenants, Vessel Masters, Agents, Terminals.*