

# Port of Tilbury Permit to Manoeuvre Procedure

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| <b>FORTH PORTS LIMITED</b>                   | <b>Document ID</b>  | <b>Authorised By</b> | <b>Original Date</b> |
| <b>Port Marine Safety Code</b>               | POTLL PMSC OP 24-01 | AMM                  | April 2025           |
| PMSC – Forms - Permit to Manoeuvre Procedure | <b>Date Revised</b> | <b>Revised By</b>    | <b>Review Due</b>    |
|  |                     | DHM                  | April 2026           |

# Port of Tilbury Permit to Manoeuvre Procedure

## Purpose:

This document outlines the Harbour Master's requirements to obtain or revalidate a **Permit to Manoeuvre** within Tilbury dock and the lock.

- See Annex 1 for Flow Chart.

**All vessels** moving within Tilbury dock regardless of size require either:

- Berthing Assistance, or a valid Permit to Manoeuvre

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### **Permit to Manoeuvre (>80m LOA):**

- **Master or Mate**
- **Liability insurance documentation**
- **Medical certificate**
- **Tripping record:** Minimum of **3 arrivals and 3 departures** in a 12-month period.
- **Written request** to the Harbour Master
- **Interview** with the Harbour Master

### **Permit to Manoeuvre Revalidation (>80m LOA):**

- Master's certificate of competency
- Insurance and medical documentation
- Tripping record: Minimum of **3 arrivals and 3 departures** in a 12-month period

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### **Permit to Manoeuvre Initial & Revalidation (<80m LOA):**

- Company insurance documentation
- Specific vessel liability insurance

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### **Permit Oversight:**

The Harbour Master may **suspend or revoke** a Permit to Manoeuvre if it is in the interest of the Port. Permits remain valid **only while supporting documentation is valid**.

The port of Tilbury's policies & procedures must be adhered to at all times.

**It should be noted that in cases where the Master refuses to accept the Duty Harbour Master's advice in respect to the contracting of 'berthing assistance' or the number of tugs required to facilitate a safe operation, the Harbour Master may impose his requirements by Special Direction or refuse access into the Port.**

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# Port of Tilbury Permit to Manoeuvre Procedure

## Tripping Record Details

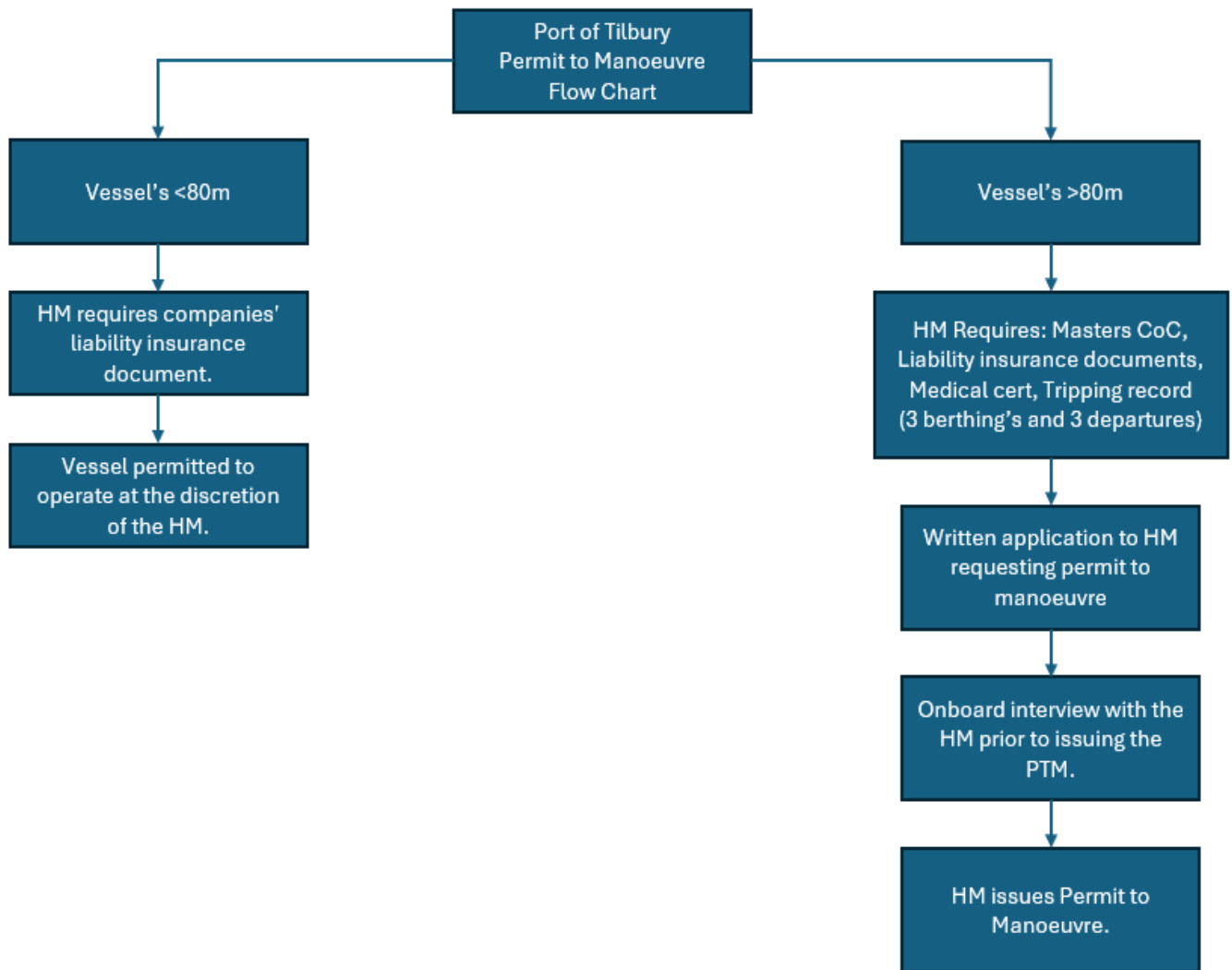
|                               |            |  |           |  |
|-------------------------------|------------|--|-----------|--|
| <b>Name of Company:</b>       |            |  |           |  |
| <b>Name of Vessel:</b>        |            |  |           |  |
| <b>Name of Candidate:</b>     |            |  |           |  |
| <b>Renewal:</b> (please tick) | <b>Yes</b> |  | <b>No</b> |  |
| <b>If yes, Permit Number:</b> |            |  |           |  |

| Date       | Arrival<br>Yes/No | Departure<br>Yes/No | Names of all<br>tugs used | Wind<br>Direction<br>and<br>Strength | V/L<br>Side to<br>P or S | Name of Berthing<br>Advisor | Signature of Berthing<br>Advisor |
|------------|-------------------|---------------------|---------------------------|--------------------------------------|--------------------------|-----------------------------|----------------------------------|
| --/--/---- |                   |                     |                           |                                      |                          |                             |                                  |
| --/--/---- |                   |                     |                           |                                      |                          |                             |                                  |
| --/--/---- |                   |                     |                           |                                      |                          |                             |                                  |
| --/--/---- |                   |                     |                           |                                      |                          |                             |                                  |
| --/--/---- |                   |                     |                           |                                      |                          |                             |                                  |
| --/--/---- |                   |                     |                           |                                      |                          |                             |                                  |
| --/--/---- |                   |                     |                           |                                      |                          |                             |                                  |
| --/--/---- |                   |                     |                           |                                      |                          |                             |                                  |
| --/--/---- |                   |                     |                           |                                      |                          |                             |                                  |
| --/--/---- |                   |                     |                           |                                      |                          |                             |                                  |
| --/--/---- |                   |                     |                           |                                      |                          |                             |                                  |

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# Port of Tilbury Permit to Manoeuvre Procedure

## Annex 1 – Permit to Manoeuvre Flow Chart



|  |                     |               |               |
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