

Forth Ports Limited

Cruise vessels tendering from an anchorage in the Forth Estuary - Pro Forma

Large Cruise vessels, because of their dimensions may be unsuitable for berthing at Leith or Rosyth. Owing to the vessel lying offshore the passengers, crew and visitors are required to be taken to / from shore via tenders. The vessel is in control of the tendering operation and must keep the VTS (Forth & Tay Navigation) informed of start and completion times and any circumstances, which may lead to an emergency.

1. The ship must report to Forth Navigation before and after the tender operation – VHF Ch. 71
2. If operations cease due to the weather, or other circumstances, Forth & Tay Navigation to be informed – VHF Ch. 71
3. The pilot will be the main point of contact between Forth & Tay Navigation and the vessel – the pilot must be briefed on the tendering operation.
4. The vessel must have Risk Assessments for this operation which may be inspected.
5. A Passage Plan is required for the tenders with input from the pilot if required.
6. Refuelling operations must comply with Forth Ports Bunkering Procedures *
7. Tendering operations at South Queensferry are to comply with the Hound Point Marine Terminal Exclusion Zone – Byelaw 34 **
8. Aberdeen Coastguard monitor channel 16 and can be contacted on +44 1224 592 334

Name of vessel:	
ETA Anchorage:	
Agent:	

Tendering Operation	
Start Time:	
End Time:	
How many tenders will be used?	
What VHF channel will the tender work?	
Tender Draught at Maximum Expected Capacity:	
What is the maximum number of passengers each tender can carry?	
Confirm the local pilot will brief the tender Coxswains	

This form is to be completed and submitted to (at least 24 hours prior to operations commencing):

- 📧 FTNS (ftns@forthports.co.uk)
- 📧 Forth Pilots (forth.pilots@forthports.co.uk)
- 📧 Aberdeen Coastguard (WM.aberdeen@mcga.gov.uk)

* Forth Ports Marine Information (<http://www.forthports.co.uk/marine/information/>)

** Forth Ports Byelaws (<https://www.forthports.co.uk/marine/policy-legislation/>)

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